2018-19

Part: A, Point: 10

Minutes of Meeting

Sl No	Date	Topic	Minutes	Compliances
01	03-06-2018	Admission Process	• Setting Criteria for Major Subject • Fixture of Admission Schedule	• Process to start from 17-06-2018 and ends on 25-06-2018 • Prof BK Samal and Prof S Haque have been entrusted to monitor the entire process
02	12-06-2018	Feedback Analysis	• Analysis of Feedbacks from final year students • Suggestions	• Dr M Rahman, Dr MS Sheikh and Dr Y Jha analysed the Feedbacks • Put suggestions for Fine Tuning
03	01-08-2018	Fixation of Master Routine	• Adjusted the Master Routine • Syllabus Analysis	• Dr S Ahmed and Dr K Hazarika have been given the task
04	12-02-2019	API Evaluation	• Scrutinised the CAS for API of Dr Neetu Saharia	• Verified and forwarded for further processing
05	10-05-2019	IQAC Work Progress	• Work load distribution for preparing AQAR 2018-19	• Criteria wise distribution of works to every member • Feeds to submit on 30-06-2028

Sd/-
Principal
Nabajyoti College, Kalgachia